



**GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY**  
**"A STATE UNIVERSITY ESTABLISHED BY GOVT. OF NCT OF DELHI"**  
**SECTOR-16 C, DWARKA DELHI – 110078**  
**Website: [www.ipu.ac.in](http://www.ipu.ac.in)**

F. No. IPU-7/ Academic/Offline Counseling/2025/7213

Dated: 08 July, 2025

**SCHEDULE OF 2<sup>nd</sup> COUNSELLING**  
**ADMISSION SESSION: 2025-26**

**M.Sc. (MCDD, Code: 405 ) : OFFLINE COUNSELLING**

**Counseling Date: 14/07/2025 (10:00AM onwards)**

**Venue of Counselling:** Centre of Excellence in Pharmaceutical Sciences (CEPS)  
 Guru Gobind Singh Indraprastha University,  
 Sector 16 C, Dwarka, New Delhi-110078.

**The candidates must read the complete schedule and ensure their presence.**

1. Offline Counseling for M.Sc.(MCDD) programme will be held in following manner:
  - Verification of documents
  - Allotment of seats
2. All PG CET qualified candidates whose name appeared in the merit list drawn on the basis of PG CET for M.Sc. (MCDD) shall report in person for 2<sup>nd</sup> counseling for **Verification of Documents** and **"Allotment of seats"**, at the venue of counseling, on the date and time mentioned below, as per their category and rank.

**" Verification of Documents" for M.Sc. (MCDD) CET qualified candidates.**

<b>Date</b>	<b>Category of Candidates</b>	<b>Time</b>
14.07.2025 (Monday)	All CET qualified candidates seeking admission against seats reserved for all the Categories (SC/ST/PWD/DEFENCE/GENERAL/EWS)	10:00 AM- 12:00 PM

**Note:** Candidates are advised to submit his/her **M.Sc.(MCDD)** CET score and admit card on the spot at 10:00 am on 14.07.2025

## Allotment of Seats

Date	Category of Candidates	Time
14.07. 2025 (Monday)	All M.Sc. (MCDD) CET qualified candidates who have been verified for seeking admission against seats for All Categories (SC/ST/PWD/DEFENCE/GENERAL/EWS)	12:00-12:30 PM

### Important Points:

#### **Offline Counseling Procedure**

Candidates shall please refer to the Chapter 8: 'Offline Counseling Procedure' Part-A, Admission Brochure 2025-26.

1. A candidate belonging to any sub-category is also eligible to secure admission in General/Unreserved Category of his/her respective Region, purely on the merit of CET.
2. The Defence and PWD reservation shall be in all categories in a horizontal manner. If the seats of these sub-categories (i.e. UR-DEF, SC-DEF, ST-DEF, UR-PWD, SC-PWD & ST-PWD remain vacant, they shall be reverted to the parent category during the 2<sup>nd</sup> Counseling.
3. The conversion of seats reserved for SC, ST to General Category shall be done only after the completion of 2<sup>nd</sup> counseling for the reserved categories and no such conversion will be allowed during the 1<sup>st</sup> counseling.
4. There shall be no reserved seats for OBC category candidates for Post Graduation/Master Level Programme; hence, they shall be eligible for allotment of seat in UR/GEN category or any other applicable sub-category of the candidate.
5. Allotment of Seats will stop as and when the seats get filled up.
6. **Seat Allocation in Delhi and Outside Delhi Region**  
For clarification on Region i.e. Delhi or Outside Delhi, candidates may please refer to the Chapter 5: 'Seat Allocation', Part-A, Admission Brochure 2025-26.
7. **Reservation Policy**  
Candidates shall please refer to the Chapter 6: 'Reservation Policy', Part-A, Admission Brochure 2025-26.
8. **Eligibility Criteria for Programme- Master of Science (MCDD) CET Code 405.**  
Graduation in Sciences (B.Sc/B.Tech/B.Pharm)/B.Voc in Science stream (10+2) in science is mandatory) Degree with atleast 50% marks in aggregate.
9. **Fee**  
Bank Draft(s) of Rs.96,000/- in favor of Registrar, Guru Gobind Singh Indraprastha University, payable at Delhi. The candidate will write his/her name, date of admission, phone, address, mobile no, name of the programme, CET Rank and CET Roll Number on the back of the Bank Draft(s).

The students can also submit the fees via online mode on the following link:

<https://payments.billdesk.com/bdcollect/bd/gugosiuni/16435>

**Documents Required for Verification and Allotment of Seats (alongwith a set of photocopies):**

- a) Four passport sized photographs
- b) PG CET Rank Card/Merit Order of PG CET-2025 (copy)
- c) PG CET-2025 Admit Card (in original) 2025.
- d) Filled Admission verification form as per Appendix 6 of Part F of Admission Brochure 2025-26.
- e) Filled Preference sheet as per Appendix 11A of Part F of Admission Brochure 2025-26.
- f) Proof of date of birth (Secondary School Mark-sheet & Certificate) (Original and Photocopy)
- g) Mark-sheets / Certificates of qualifying examination:  
The candidate will be required to bring the Original certificates/Mark-sheets of all the year wise or semester wise in original along with photocopy of Certificates/ Mark-sheets of qualifying examination.
- h) For Distance / Open Learning Cases:  
In case of students who have passed the qualifying examination through distance / open education system of any recognized University / Board / Institution, the necessary documentary evidence related to location of his / her study centre i.e. study centre proof, certificate from the University imparting open / distance education certifying the location of the study centre to be submitted.
- i) Physical Fitness Certificate:  
All the students shall be required to submit a Medical Certificate indicating fitness from a Registered Medical Practitioner as per format given in Performa of Medical Certificate in given in Part-F in Admission Brochure 2025-26 (As per Appendix 5).
- j) Result Awaited: candidates seeking admission as result awaited candidate must have to submit Appendix 4 of Part F of Admission Brochure 2025-2026.
- k) Reserved Category Certificate in addition to Appendix 10:  
The candidates seeking admission under reserved categories must have to mandatorily bring the entitled supporting certificate in his/her name. The Candidates for further details must read Chapter 6 (Reservation Policy) of respective Admission Brochure 2025-26.  
In case the candidate is claiming the seat reserved for DSC/DST category then He/ She should have passed his/ her qualifying exam from Delhi School/College and must have SC/ST/ certificate issued by the Competent Authority of Govt. of NCT of Delhi only.

For claiming reservation on a seat reserved for **Defence Category**, the candidate must have to bring the duly filled and signed **Appendix 1** of Admission Brochure 2025-26 by the competent authority as mentioned in Admission Brochure 2025-2026.

Reserved Category Candidates who fail either to bring documents as per notified schedule or whose documents are not in order will **forfeit his/her right for the**


**reserved category claimed** and will automatically be converted to General Category as per University rules.

All reservation category candidates who are seeking admission in reserved category in SC / ST / DEF / PWD/KM must bring their reservation certificate (the caste/category certificate should invariably be in the name of candidate himself/herself and not in favour of respective parents/ guardians) in original along with the self attested photocopy of the certificate for claiming seat against the reserved category.

- l) Conduct and Character Certificate in original from the Head of the Institution from where the qualifying examination has been passed or from Gazetted officer in Original, not more than 06 (six) months old.
  - m) Application regarding age relaxation with necessary approval shall be submitted on or before **14.07.2025**.
  - n) The required Certificate(s) for reserved categories / classes will be essential at the time of the counseling / admission and no provisional admission shall be admissible for want of caste/category certificate from the local competent authority. Further, the caste / category certificate should invariably be in the name of the candidate himself / herself and not in favour of respective parents / guardians.
- 3. It will also be the sole responsibility of the candidates themselves to make sure that they are eligible and fulfill all the conditions prescribed for admission. Before filling-up the verification slip at the time of verification of documents/counseling/allotment of seats, candidate should ensure that he/she fulfils all eligibility conditions as laid down in the respective Admission Brochure for the session 2025-26. If it is found at any stage during the entire period of the programme that the candidate does not fulfill the requisite eligibility conditions, his/her admission will be cancelled and also disciplinary action will be initiated against his/her and entire fee will also be forfeited.**
- 4. Tentative Seat Matrix:** Seat Matrix to be displayed at the time of Counseling/Admission.
- 5. DATE AND TIME OF WITHDRAWAL OF ADMISSION**

**Date of Withdrawal is 21.07.2025 (Monday).**

The candidates must submit filled and signed appendix 11, i.e. form for withdrawal of Admission of Part F of Admission Brochure 2025-26 (Appendix-11) in the Room No. 002, CEPS, GGSIPU Sector 16C, Dwarka, New Delhi 110078. A proper receipt for withdrawal will be issued in lieu thereof. It is once again informed that the request for withdrawal has to be made in the Academic Branch, GGSIPU only and in the prescribed format necessarily.

  
(Prof. A.K. Narula)  
Director-Incharge, CEPS

**Copy to:**

1. Controller of Finance, GGSIPU, for kind information and needful.
2. Controller of Examinations, GGSIPU for kind information
3. Finance Officer, GGSIPU with the request to depute an official at the counseling venue for collection of Demand Drafts and verification of Admission Slips in this respect before the same are issued to the candidates.
4. PRO, GGSIPU with a request to display Counseling / Admission Schedule on the University's Notice Board (s).
5. In-charge, UITS, with the request to upload the schedule of Counseling on University's website. Also please flash a tagline in the University Website. "2<sup>nd</sup> Counseling for M.Sc. (MCDD) will be held on 14.07.2025.
6. AR to Hon'ble Vice Chancellor, GGSIPU for information of Hon'ble Vice Chancellor.
7. AR to Registrar, GGSIPU for information of Registrar.
8. Guard file.